



**Republic of the Marshall Islands**  
**Office of the Public Service Commission**

PO Box 90 – Majuro, MH 96960 – Marshall Islands  
 Phone: 692.625.8298 – 692.625.8498 – Fax: 692.625.3382 — Webpage: pscrmi.net

**EA NO: RMI-069-18**  
**OPENING DATE: 04/16/18**  
**Until Filled**

**EMPLOYMENT ANNOUNCEMENT**

Position Title:	<b>GRANT WRITER</b>	
Grade and Salary (P/L):	Grade: PL-14/1 - 14/3	Salary: <b>\$31,000 - \$35,000 p.a.</b>
Ministry and Division:	<b>Ministry of Finance</b>	
Location:	<b>Majuro</b>	
Reports to:	<b>Director, Division of International Development Asst. (DIDA)</b>	

**JOB PURPOSE:** The Grant Writer will be responsible for development and writing various types of grant proposals for the RMI Government and entities within the RMI to seek funding from international donor agencies and any potential philanthropists who are willing to support various social and economic development programs aimed at alleviating properly and assisting in the delivery of essential public services in the Marshall Islands.

**KEY RESPONSIBILITIES:**

1. To develop and write types of grant proposals for the RMI Government and agencies and local governments to seek funding from international donors, donor agencies, and any potential philanthropists willing to support various social and economic development programs in the Marshall Islands;
2. To assist in the access of funding to support RMI Government prioritized projects and programs in relation to infrastructure and capital investments, short- and medium-term operational enhancements and developments, capacity building and training initiatives, etc.;
3. To ensure that program and project activities are in compliance with both conditions and requirements of potential donors;
4. To ensure that financial and activity reports are provided as required.

**DESIRABLE REQUIREMENTS:** Graduation from a recognized college or University with a minimum of Bachelor's degree in social science, business, law, international development, government administration. Experience in communication, networking, stakeholder engagement, developing partnership to address the needs of an organization or community. OR

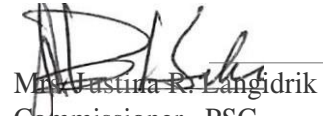
any combination of education and experience which, may be acceptable to the Public Service Commission.

**FILING INSTRUCTIONS:** Secure application forms from the Public Service Commission's Office in Majuro and the Office of Deputy Chief Secretary on Ebeye or may inquire further by contacting the following PSC Webpage: [pscrmi.net](http://pscrmi.net)

PSC is now accepting application starting from 16<sup>th</sup> day of April, 2018 **until** further notice.

Issued by the Public Service Commission on this 16<sup>th</sup> day of April, 2018.

  
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Mr. Donald F. Capelle  
Chairman, PSC

  
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Ms. Justina R. Langidrik  
Commissioner, PSC